

2 Employer details

Employer name*

Hostplus employer number*

Has parental leave been approved by the employer?

Yes

No

Date parental leave is to commence

Expected return to work date*

Requested end date of parental premium waiver

Must be a date during the period of approved parental leave and no more than 12 months after the parental leave started.



If the employee returns to work prior to the expected return date please notify Hostplus as soon as possible.

3 Payroll authorisation

I certify the above information to be true and correct.

Signature of authorised officer*

Date*

Name of authorised officer

Position of authorised officer

Telephone number



The authorised officer of the employer must sign and date this form – the form will not be valid if not signed by the authorised officer of the employer.

Please forward the completed form to Hostplus via one of the following:

- via email to info@hostplus.com.au
- via mail Locked Bag 5046, Parramatta NSW 2124